

Manitowoc Public School District
Minutes of the Finance & Budget Committee Meeting
Friday, March 4th, 2022, 9:45 a.m., or following the Joint Personnel/Finance & Budget Committee Meeting

Committee Members present were Kathy Willis, Lisa Johnston, and Collin Braunel. Superintendent Mark Holzman and Director of Business Services Angela Erdmann and special guests Marty Malloy and Monica Schraml from M3 Insurance were also in attendance.

I. CALL MEETING TO ORDER - 10:30 a.m.

Committee Chair, Kathy Willis called the meeting to order at 10:30 a.m.

II. VENDOR REQUIREMENTS UPDATE - (Information)

Director Angela Erdmann introduced Marty Malloy and Monica Schraml, MPSD's insurance brokers from M3 Insurance. Erdmann explained that the attached vendor requirement forms were drafted for use starting April 1st, 2022 in an effort to clarify minimum insurance coverage amounts required by the school district and also require that all vendors who have employees providing services in the MPSD complete background checks on their employees in an effort to keep our schools safe. The committee did not have any questions regarding these forms.

III. ESSER III FUNDS PLAN - (Information)

Erdmann shared the draft ESSER III Plan with the committee. It is required that the district post their plan and budget on the WISE Grants portal by Friday, March 11, 2022. Questions were asked about the origination of the plan document. The template of the plan document was provided to all school districts in the state by CESA 5 and Superintendent Holzman and Director Erdmann updated the form to reflect MPSD's practices as shared with the public throughout the pandemic. The plan will be shared on the district website on the COVID tab and filed with DPI through the WISEGrants portal.

IV. ADJOURN

Motion was made to adjourn at 10:46 by Collin Braunel, seconded by Lisa Johnston, motion passed (3-0)

Respectfully submitted,
Angela M. Erdmann
Acting Secretary
March 6, 2022